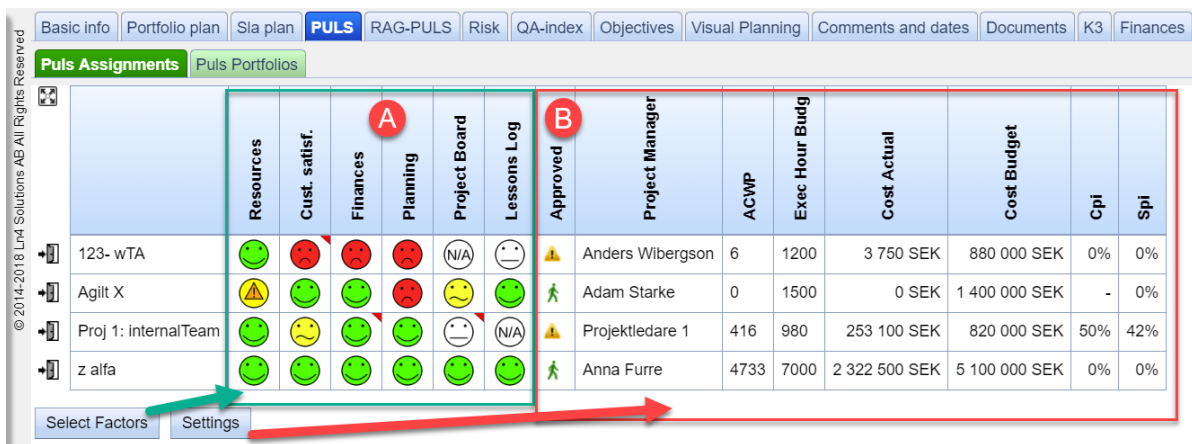


RAG reporting of portfolios and programs

A simple and popular way to report the status of a project is to use the signal colors red, amber and green. On physical boards, magnets of different colors are used and often supplemented with Post-It notes under the magnet to present the information for the choice of symbol color. A digital status board with color symbols provides better opportunities for efficient status reporting. The point of this type of board is that managers should be able to react immediately and contribute to a solution when a project manager signals red in any respect and prompts for help. This requires, in the case of physical boards, that many managers must be in place at a time which in an extension becomes impractical and expensive. The administration around updating these boards often becomes time-consuming. With a digitized board, all these disadvantages disappear. The status reporting is available in real time to all managers on laptops or tablets and the meeting itself can be a conference call.



The digital traffic control panel shows both the simple symbols but also real-time data from the database

- A. This part of the report uses signal symbols. There is a large selection of symbols and each portfolio or program owner can configure the success factors to be reported. A red triangle next to the symbol indicates that there are comments to the shown success factor. The listings are dated which extends the usage beyond the actual history. The text box can be designed as a form template and used for decision minutes for steering group decisions, reporting of lessons learned (PRINCE2) etc.
- B. A portfolio / program owner can configure which data from the database should be included onto this board. The first column in the picture shows a green figure when all resource requests are approved.



A hover over the symbol shows when it was last updated



It is possible to see only the latest comment or all previous ones

The states of success factors become dynamic over time by specifying the number of days the factor should switch to the next state. This forms a series that can automatically show a more negative trend when, unless the project manager himself updates the status.

The picture shows how a smiling green face becomes a doubtful yellow to then become expressionless and finally a red and sour face.

Name	Symbol	Next	Timeout/Days
ATTENTION	Red face	ATTENTION_OLD	14
ATTENTION_OLD	Red face		
EXTERNAL	Yellow face with 1		
IN PROGRESS	Yellow face with 1	IN PROGRESS_OLD	14
IN PROGRESS_OLD	Yellow face with 1		
N/A	N/A		
NOT_OK	Red face		
OK	Green face	OK_OLD	14
OK_EXPIRED	Yellow face	NOT_OK	8
OK_OLD	Yellow face	OK_EXPIRED	8
QUESTION	Question mark	NOT_OK	8

List of defined states and programmed dynamics